

Privacy policy wezaj.pl

The controller of personal data indicated herein is **WEZAJ Justyna Czepczyńska**, Zatom Nowy 50, 64-400 Międzychód, NIP: 5951221513 (hereinafter "**the Controller**").

You can quickly contact the Controller by email at: <u>rezerwacja@wezaj.pl</u>.

The Controller may ask you to provide additional data in order to verify your identity.

This information pertains to the <u>wezaj.pl</u> platform (hereinafter "**the Platform**").

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# 1. General information

What is personal data? Personal data means any information relating to an identified or identifiable natural person ("data subject"). This includes data such as name, surname, address, date of birth, telephone number or email address (the list is not exhaustive).

Personal data is processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter "GDPR").

# 2. Specific purposes, bases and duration of your personal data processing

The durations of personal data processing indicated below should be understood as maximum possible durations. Consequently, if the purpose of processing given personal data is realised

before the end of the indicated retention period, the Controller shall delete or anonymise the personal data sooner.

Pur	pose of processing and legitimate interests	Legal basis of processing	<b>Retention period</b>
1)	Enabling the use of the Platform and ensuring its proper functioning.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of operating the Platform.	For 1 year after the last visit to the Platform.
2)	Rendering electronic services (including the reservation form).	Performance of an agreement (Article 6(1)(b) of GDPR).	For the duration of the agreement.
3)	Providing email confirmations of reservations and organisational information regarding stays.	Performance of an agreement (Article 6(1)(b) of GDPR).	Until the agreement is fulfilled.
4)	Providing registration cards as well as validation of provided data and its corroboration with an ID document to verify identity before check-in.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of ensuring the proper provision of services.	Until the end of claim limitation period.
5)	Maintaining the guest register.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of maintaining a guest register.	Until the end of claim limitation period.
6)	Performance of rental agreements.	Performance of an agreement (Article 6(1)(b) of GDPR).	Until the agreement is fulfilled.
7)	Sending email messages thanking guests for the stay.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of building relationships with clients.	One-time action.
8)	Fulfilment of legal requirements with regards to managing accounting records.	Fulfilment of legal obligations (Article 6(1)(c) of GDPR).	Until the end of the limitation period on public claims (5 years from the end of the calendar year in which payment was due).
9)	Responding to questions or other submissions.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of correspondence.	For the duration of the ongoing relations (e.g. responding to questions, presenting offers, exchanging correspondence) and for one year afterwards.
10)	Receiving and processing claims or complaints.	Fulfilment of legal obligations (Article 6(1)(c) of GDPR).	5 years from responding to a claim.
11)	Analysis of sales data for the purpose of optimising sales	The controller's legitimate interest (Article 6(1)(f) of GDPR) of	2 years from purchase.

	activities.	optimising sales activities.	
12)	Analysis of ways in which users use the Platform for the purpose of improving the functioning of the Platform and adjusting the contents of the Platform to users' needs.	Consent (Article 6(1)(a) of GDPR).	Until the consent is withdrawn.
13)	Maintaining reservation request records and completed reservation records for the purposes of analysing activities, improving their efficiency and improving the management of the facility.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of analysing its activities, improving their efficiency, improving the management of the facility.	Until the end of claim limitation period. In the case of minors: for the period during which law enforcement agencies may request access to information, which amounts to 15 years.
14)	Request for review for the purposes of improving the quality of services.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of improving the quality of provided services.	For 2 years after submitting a review.
15)	Establishing and seeking claims or defence against them.	The Controller's legitimate interest (Article 6(1)(f) of GDPR) of establishing and seeking claims or defence against them.	Until the end of claim limitation period.
In t	he case of checking-in with	a minor:	
16)	Verifying the minor's and guardian's data and determining the custody over the minor.	The controller's legitimate interest (Article 6(1)(f) of GDPR) of improving the quality of provided services.	
17)	If it is impossible to determine custody: the adult travelling with a minor shall be asked to prepare a written statement containing the personal data of the minor and the parents and confirming the adult's custody over the minor. The statement is made for the purposes of initiating legal proceeding in the case where the adult has committed a criminal offence against the	Fulfilment of legal obligations (Article 6(1)(c) of GDPR).	If the custody over the minor is confirmed: one-time action, the data is not stored. If it is confirmed that the adult does not have custody over the minor: until the end of the statute of limitation for potential criminal offences.

	minor.
ł	For more information, please read
t	he standards for the protection of
r	ninors at "Wezaj" Recreation
(	Centre available here:
ł	nttps://wezaj.pl/wp-
<u>c</u>	content/uploads/2024/09/Standar
<u>c</u>	ly-ochrony-maloletnich.pdf.

### 3. Who can access your personal data?

Your personal data may only be shared with trusted recipients, in particular associates, providers of IT services, mail and courier service providers, and legal advisors.

Data is also shared with partnerships and companies related by person or capital with the Controller.

Data may be shared with public authorities on demand.

As we use the services of the Microsoft Corporation, your data may be transferred outside of the European Economic Area. We have concluded the so-called Standard Contractual Clauses for data transfer with the Microsoft Corporation. This means that, in accordance with Commission Decision 2021/914 EU of 4 June 2021, your data may be processed by this company in the USA. For more information about the decision, please visit:

https://eur-lex.europa.eu/legal-content/PL/TXT/PDF/?uri=CELEX:32021D0914&from=PL.

## 4. External links

The Platform may feature links to other websites. These websites operate independently of the Controller and are in no way administered by the Controller. The websites may follow their own terms and conditions as well as privacy policies, which we encourage the users to read.

### 5. What are your rights concerning your personal data processing?

You have the right to:

- access the data, including receiving a copy of the data,
- transfer the data,
- correct the data,
- delete the data,
- restrict the processing of the data,
- lodge a complaint with the Polish Data Protection Commissioner (whose office is located at ul. Stawki 2, Warsaw 00-193),
- withdraw your consent,
- object.

### 6. What is the right to withdraw consent and how to use it?

Consent to process personal data may be withdrawn at any time without affecting the lawfulness of processing based on the consent before its withdrawal. To withdraw your consent, please send us an email at rezerwacja@wezaj.pl.

### 7. What is the right to object and how to use it?

Anytime your personal data is processed based on legitimate interest of the controller (Article 6(1)(f) of GDPR), you may object to it at any time. You may notify us of your objection using the contact information provided at the beginning of this Privacy policy.

### 8. How to notify us of your wish to exercise your rights?

You can exercise your rights by contacting us using the controller's contact information provided at the beginning of this document.

In response to your request, you may be asked to provide the necessary information to identify your personal data (inc. finding them in the system) or verify your identity (confirming you are the person that you claim you are).

#### 9. What data categories do we process?

The Controller only processes regular data.

We do not process special categories of data, i.e. information which could determine your: racial or ethnic origin, political opinion, religion or beliefs, trade union membership, genetic or health status, biometrics, sexuality or sexual orientation.

#### 10. How does the Controller acquire the data?

As a general rule, the Controller acquires your personal data directly from you. If your personal data is acquired through other means, you will be informed about it explicitly and separately.

If you have not made your reservation personally, we may have received your personal data from the person making the reservation. In such cases, we may request the information necessary to check you in and provide our services, especially your name, surname, PESEL No., contact information.

We may also have received your personal data from Booking Holdings Inc. if you have made your reservation via the website Booking.com. If that is the case, we will receive the information necessary to fulfil the purposes indicated in (2), especially your name and surname, contact information and time of stay.

If you are a minor who is checked in by an adult, we will be obliged to verify the adult's custody over you. More information about this is available in points 16. and 17. in the data processing table above. In order to fulfil these obligations we may acquire your personal data, especially: name, surname, address, date of birth, information about your blood relationship with the adult or the adult's custody over you.

In order to fulfil our obligations indicated in purpose 17., if it is impossible to determine the custody of an adult over a minor, we may acquire the personal data of the minor's parent. This data is acquired from the adult in a statement. The acquired data include: name and surname, contact information, address, blood relationship with the minor.

# If you provide us with personal data of a third party in connection with the above, e.g. when making a statement mentioned in purpose 17., please share the contents of this privacy policy with that third party.

### 11. Is providing the data voluntary?

Providing your personal data is generally voluntary. Providing your personal data is voluntary but necessary to reserve a stay and conclude a rental agreement. Providing your personal data is obligatory in cases when it is required by the provisions of applicable law, e.g. when paying for the stay.